

**SWIFT COUNTY REGULAR BOARD MINUTES  
SEPTEMBER 17, 2024**

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: Administrator Tesa Tomaschett, Auditor-Treasurer Katie Foley, County Engineer Tyler Baumchen, Parks, Drainage, Wetlands Supervisor Kody Fossum, Sheriff John Holtz, Chief Deputy Sheriff Mike Hoffman, Environmental Service Director Scott Collins, Trista Nelson, and members of the public.

There were no citizen comments.

Commissioner E. Pederson moved, and Commissioner Hendrickx seconded to approve the agenda. The motion carried unanimously.

- Consider approving the September 3, 2024, board minutes.
- Consider approving Resolution 24-09-39: Reappointing County Assessor to a 4- year term.
- Consider approval of a Daycare grant for Samantha Carruth for \$2500 for new doors for safety and replacing the daycare refrigerator that no longer works.

Administrator Tomaschett informed the Commissioners of a correction to the September 3, 2024 minutes. For the County Attorney's Salary, it is a 4.5% COLA increase making the County Attorney's Salary \$125,705.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve the consent agenda with the correction to the minutes. The motion carried unanimously.

Commissioner Warrants are as follows:

119,013.14	County General Revenue
47,525.08	Solid Waste Fund
105,008.30	County Road & Bridge
171.87	Human Services
17,550.00	County Ditches Fund
436.00	County health insurance

<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare Inc	5,706.58
Ascheman Oil	23,884.53
CliftonLarsonAllen LLP	16,537.50
Counties Providing Technology	7,370.00
Dooley Petroleum, Inc.	2,384.07
Glacial Plains Cooperative	2,098.54
Hawleys Inc	4,869.00
Jesse Nordby Jr. & Thonvold Excavating	13,400.00
Lincoln National Corporation	3,059.10
Mactek Systems Inc	6,357.00
Miller Custom Concrete LLC	17,496.00
Northside Automotive Supply	3,401.18
Office Of MNIT Services	10,093.32
Pflipsen Trucking LLC	17,924.96
Powerplan	4,370.32
Sun Life Financial-246468	2,152.80
Swift County DAC	2,503.30
TrueNorth Steel	14,138.00
Up! Outside	10,514.00
Van Heuveln General Contracting Inc	34,550.00
Waste Management Of WI-MN	12,969.45
Widseth Smith Nolting & Assoc Inc	8,183.74
Wold Architects & Engineers	33,060.00
65 Payments less than 2000	32,681.00
Final Total:	289,704.39

Commissioner Hendrickx moved, and Commissioner

Rudningen seconded to approve the Commissioner warrants and the Auditor Warrants Paid on 8/30/2024 and 9/10/2024. The motion carried unanimously.

Environmental Service Director Scott Collins requested approval for a Conditional Use Permit No. 6408 to install a 10-megawatt AC ground-mount solar energy system for CVEC. There was an addition to the Proposed Special Conditions Liquid Capital, LLC. The addition is now number 12 Sufficient screening from dwellings. Agreed upon by permit holder and adjacent residence owner. The other conditions moved down to numbers 13 and 14.

Commissioner Rudningen moved, and Commissioner Mahoney approved Conditional Use Permit No. 6408. The motion carried unanimously.

Environmental Service Director Collins received two bids for the Environmental Services Building Renovation and Collins requests approval from the board to accept the bid from the lowest bidder.

Bids are as follows

- Piotter Construction - \$979,700
- Brennan Companies - \$1,319,000

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the action requested with Piotter Construction at the lowest bid of \$979,700. The motion carried unanimously.

Administrator Tomaschett requested approval from the board to approve the lowest bidder to repair the GROW Building Roof. Two bidders gave bids for the Thrift Store side and the Food Shelf side of the roof, along with an additional Expense from Hawley's Inc. for the removal and reinstallation of the AC unit on the roof for \$1,200.

Bids are as follows

- West Central Roofing - **Total \$99,046.98**  
Thrift Store - \$44,250.13 Food Shelf - \$50,546.09  
Permits/Dumpster Expense- \$4,250.76
- Buttweiler's Do-All, Inc. - **Total \$119,920.00**  
Thrift Store - \$58,015 Food Shelf - \$60,640  
Permits/Dumpster Expense - \$1,265

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve repairing the GROW roof and accepting the lowest bidder West Central Roofing for a total of \$99,046.98 with the Additional \$1,200 for Hawley's Inc. and for the funds to be taken out of County Reserve with the direction to staff to determine how it should be ultimately paid for, if GROW or RDA needs to be involved. There was a brief discussion. The motion carried unanimously.

Sheriff John Holtz presented to the board an Annual Activity Report for 2023. Holtz updated the board on the E911 sign installation and should be finished with the installation by the end of next week.

Sheriff Holtz and the board discussed the Elected Official Salary for the County Sheriff. Holtz pointed out that the DOA spreadsheet in the board packet had some incorrect data and he handed out an updated listing with new data. Sheriff Holtz's current salary for 2024 is \$128,502.40 and in 2025 the Sheriff will get a 4.5% COLA increase that will bring his salary for 2025 to \$134,284.80.

Sheriff Holtz's proposal is for his 2025 salary to be \$139,069 with an additional \$4,700 per year for Deputy Emergency Manager plus would like back pay for the Deputy Emergency Manager.

The board recessed at 10:47 AM

The board reconvened at 10:57 AM

Parks, Drainage, and Wetland Supervisor Kody Fossum

presented the Preliminary 2025 Ditch Levy to the board at \$1,106,000.00. Kody had noted in reasonings of the 1.106-million-dollar levy that a few cleanout requests had been made, tile repairs, culvert crossings, tree removal and spraying/control, and that by state auditor's office gives us hits when the ditch accounts are negative. Kody also informed the board that the proposed levy dollar has increased since the original from the board packet to \$1,113,000.00 and is subject to change here on till. Discussion on the culverts cost/benefits from Commissioner Ed Pederson on who's cost should that be since it doesn't benefit the entire system with Kody's answer on if it was part of the As-built construction plans it is a maintenance cost of the drainage system. Commissioner Eric Rudningen asked Kody for an average cost of the 2024 ditch levy against those benefits roll vs. the 2025 levy against the new benefits roll. Kody presented that the 2024 levy would cost an average of \$5.88 per/acre on 54,000 acres and the 2025 levy would be an average of \$6.09 per/acre on 183,000 acres. Commissioner Eric Rudningen made point to the reasoning behind doing the Redetermination of Benefits project to show that the average cost didn't go up very much. Kody stated that he would have his 5 year and 10-year maintenance plan for the 2nd meeting in October.

Administrator Tomaschett presented the 2025 Preliminary Budget. In that budget it does not reflect the \$2,000 increase for the AMC dues, also if we go with the request from Sheriff Holtz there will need to be an additional \$11,300 added into the sheriff's budget. The summary shows the County would be short an estimated \$266,000 with a 4% levy. Tomaschett informed the board that they would need 6.3% levy increase in order to balance the budget as is. If the board went with a 5% levy; there would still be an estimated spenddown of \$153,000. The board discussed that staff continue to find areas to cut to lower the spenddown.

Commissioner Hendrickx moved, and Commissioner E. Pederson seconded to approve Resolution No. 24-09-40 Adopting the Preliminary Swift County 2025 Levy with a 5% Levy increase. The total final net levy of \$13,272,011.00. The motion carried unanimously.

Commissioner Rudningen reported on 6W Corrections, the ETO Committee, Personnel, Planning and Zoning, and Fall Policy Conference meetings. Commissioner Hendrickx reported on 6W Corrections, PrimeWest, Education, Health and Human Services, and AMC Board meetings. Commissioner Mahoney reported on the Renewable Energy, Well-Being, PrimeWest, ETO, Personnel, AMC, and Workforce meetings.

Commissioner E. Pederson reported on the SWCD meeting and the Monitor paper having misleading information about Deputy Hoffman. Chairman P. Peterson reported on Countryside Public Health.

Administrator Tomaschett reported on the Basement update, ETO, Fall Policy, and Pathway's meetings.

Commissioner Rudningen mentioned to the board about getting together and talking about the structure of internal committees and how they would like to see them function.

Commissioner Mahoney mentioned the potential City of Appleton Police contract and the board felt that it is the Sheriff's Department responsibility to handle the contract and bring it back to the board when necessary.

Chairman P. Peterson adjourned the meeting at 12:13 PM.

WITNESSED:  
P. Peterson, Board Chair

ATTEST:

Tesa Tomaschett, County Administrator

*(Published 10-9-24 in The Appleton Press)*