

SWIFT COUNTY REGULAR BOARD MINUTES AUGUST 20, 2024

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: Administrator Tesa Tomaschett, County Attorney Danielle Olson, Auditor-Treasurer Katie Foley, Environmental Service Director Scott Collins, County Engineer Tyler Baumchen, HRA/RDA Director Leanna Larson, Sheriff John Holtz, Chef Deputy Sheriff Mike Hoffman, Trista Nelson, and members of the public.

There were no citizen comments.

Commissioner Hendrickx moved, and Commissioner E. Pederson seconded to approve the agenda. The motion carried unanimously.

Chairman P. Peterson requested a change to the August 6, 2024 board minutes. On the Food Hub motion, he requests that the motion state, Commissioner Hendrickx moved and Commissioner Rudningen seconded to pledge \$25,000 at groundbreaking up to one year with other counties and their requested participating amounts. The motion carried unanimously.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve the Consent Agenda with items (a) Consider approving August 6, 2024 board minutes and item (d) Consider approving Resolution No. 24-08-37 Amending Resolution No. 22-12-39 and pull item (b) Consider approving Resolution No. 24-08-34 for the Swift County RDA 2025 Levy and (c) Consider approving Resolution No. 24-08-35 for the 2025 HRA Tax Levy to be voted on as individual items, and the addition to the Food Hub motion. The motion carried unanimously.

- Consider approving the August 6, 2024, board minutes.
- Consider approving Resolution No. 24-08-37 Amending Resolution No. 22-12-39.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve item (b) Consider approving Resolution No. 24-08-34 for the Swift County RDA 2025 Levy. The motion carried unanimously.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve item (c) Consider approving Resolution No. 24-08-35 for the 2025 HRA Tax Levy. The motion carried unanimously.

Commissioner Warrants are as follows:

119,221.67	County General Revenue
38,437.42	Solid Waste Fund
509,370.81	County Road & Bridge
4,793.32	County Ditches Fund
1,486.00	County health insurance

<u>Vendor Name</u>	<u>Amount</u>
Benson Women of Today	12,335.00
Counties Providing Technology	7,450.00
Craig's Inc	2,097.26
Duininck Inc	492,741.68
Ellingson Plumbing	14,101.00
Geo Comm Inc	6,238.05
Houston Engineering Inc	3,575.00
KLJ Engineering LLC	14,499.28
Less Lethal, LLC	2,471.00
Lincoln National Corporation	3,079.03
Morris Electronics	2,911.85
Motorsports Of Willmar	13,610.98
O'Malley & Kron Land Surveyors Inc	9,440.83
Pflipsen Trucking LLC	17,720.88
Renville County Sheriff's Dept	2,356.74
Sun Life Financial-246468	2,167.91
Swift County DAC	2,166.88
Toms Service	2,614.45
Waste Management Of WI-MN	15,104.70
Wold Architects & Engineers	8,265.00
67 Payments less than 2000	38,361.70
Final Total:	673,309.22

Commissioner E. Pederson moved, and Commissioner Mahoney seconded to approve the Commissioner warrants and

Auditor Warrants paid on 8/9/2024 and 8/15/2024. The motion carried unanimously.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to open the Public Hearing regarding GraMar Courts at 9:08 AM. The motion carried unanimously.

HRA/RDA Director Leanna Larson presented the updates and progress that has been made to the GraMar Courts to the board. The project is currently on budget with the renovations.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to close the Public Hearing regarding GraMar Courts at 9:16 AM. The motion carried unanimously.

HRA/RDA Director Leanna Larson presented the Annual Report of the Local Housing Trust Fund to the board. The Local House Trust Fund was initially started with the purpose to help with some of the funds for the GraMar Court. As of June 30, 2024 the balance of the Local Housing Trust Funds was \$523,063.78 and that included the Statewide Affordable Housing Aid Funds. \$37,125 was received from CVEC distribution. The total expenses were \$179,132.95 for GraMar Courts and Corn Pool Investments.

Pioneerland Public Library Librarian Cindy Hendrickx of the Appleton location and Chris Yard of the Benson and Kerkhoven locations presented an update to the board on last year's progress.

Swift County Soil Water Conservation District Manager Andy Albertson presented an update to the board.

The board recessed at 10:00 AM.

The board reconvened at 10:07 AM.

Chief Deputy Mike Hoffman requested approval from the board for a Courthouse Security Grant and a Committee.

Commissioner Mahoney moved and Commissioner Rudningen seconded to approve the Courthouse Security Grant and create a committee Consisting of one member from each of the following, County Attorney's Office, Sheriff's Department, Courthouse, Court Staff, and a Commissioner. The motion carried unanimously.

Sheriff John Holtz requested approval from the board on Resolution 24-08-36 Appointment of Swift County Sheriff. Sheriff Holtz informed the board of his retirement date of October 1, 2024. Holtz asked the board to approve appointing Chief Deputy Mike Hoffman as Sheriff.

Commissioner Mahoney moved, to approve Resolution 24-08-36 Appointment of Swift County Sheriff to Mike Hoffman.

Chief Deputy Mike Hoffman addressed the board with his qualifications, experience, and why he would be a good fit for the Swift County Sheriff position.

Chairman P. Peterson asked for a second to the motion made by Commissioner Mahoney. Commissioner E. Pederson seconded the motion.

Commissioner Rudningen questioned MN Statute 382.02 referenced in Resolution 24-08-36. Should MN Statue 375.08 also be referenced. The board question what all of there options are; special election, appoint internally, appoint by seeking internal and external applicants. Attorney Olson will research the options more and bring back the information for the board to review in hopes to make a final decision at the September 3rd meeting.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to table Resolution 24-08-36 until September 3rd meeting and get legal opinion. Roll call: E. Pederson, P. Peterson, Rudningen, and Hendrickx vote yes; Mahoney vote no. The motion carried.

Environmental Services Director requested approval from the board for the SafeAssure 2024-2025 Safety Training Agreement.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the SafeAssure 2024-2025 Safety Training Agreement. The motion carried unanimously.

County Engineer Tyler Baumchen requested approval to repair the salt shed located in Benson. The total quote from Greystone Construction is \$44,160.00 and insurance payment is \$18,050 and the remaining cost of \$26,110.00 out of the Highway Budget. Legacy Building Company Solutions did not

submit a complete quote.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve repairing the Benson salt shed with Greystone Construction quote of \$44,160.00. The motion carried unanimously.

Administrator Tesa Tomaschett presented the board with the 2025 Preliminary Budget. Tomaschett stated that the county is looking at a 12% levy increase and asked the board what their thoughts are. General census was to keep the levy increase under 4% and have staff try to make the necessary cuts. Staff will continue to look for cuts within the budget and report back to the September 3, 2024 board meeting to determine if 4% is enough and/or if a special budget meeting is needed before setting the preliminary levy by September 30, 2024.

Chairman P. Peterson reported on Countryside Public Health and the HRA/RDA meetings. Commissioner Rudningen reported on the Personnel Committee, Health Insurance, ETO, Well-Being, and 6W Corrections meetings. Commissioner Hendrickx reported on the Advisory Board, Health Insurance, and AMC Committee meetings. Commissioner E. Pederson reported on the SWCD, South West Adult Mental Health, Renewable Energy, Canvassing Board, and the HRA/RDA meetings. Commissioner Mahoney reported on the Personnel Committee, Pomme de Terre Watershed, Well-Being, ETO, Stevens County Renewable Energy, and the Canvassing Board meetings.

Administrator Tomaschett reported on the Courthouse basement renovation and the departments that are located in the basement have been moved, Budget, Department Head, Insurance, ETO, and the Personnel Committee meetings.

There was no other business.

Chairman P. Peterson adjourned the meeting at 11:28 AM.

WITNESSED:
P. Peterson, Board Chair

ATTEST:
Tesa Tomaschett, County Administrator
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