

**APPLETON CITY COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, JULY 10, 2024**

Pursuant to due call and notice thereof, the regular meeting of the City Council of Appleton was held on Wednesday, July 10th, 2024 in the Council Chambers at the Appleton Civic Center.

Council Members Present in Chambers: Justin Koeppe, Al Oyen, Stacey Raddatz, Vanessa Lhotka-Meyer & Dan Enke.

Council Members Absent: None

City Staff Present in Chambers: John Olinger – City Administrator, Liz Gades-Accounting Officer & Cody Thomson-Appleton Police Officer

Public Present in Chambers: Rev. Herbert Rotunda, Gary Hendrickx, Liz Auch-Countryside Public Health, Mitch Fett

Mayor Koeppe called the meeting to order at 6:00 p.m.

II. **Pledge of Allegiance was recited by the Council and the public**

III. **Additions or Corrections to the Agenda:** None

IV. **Public Forum:** None

V. **Public Hearing/Presentations:** Liz Auch from Countryside Public Health presented on the Opioid Litigation & Settlement Funds that each county in Minnesota received. She also presented on how Countryside Public Health and the 5 participating counties are using the money.

VI. **Consent Agenda:** A motion was made by councilmember Enke and seconded by councilmember Raddatz to approve the items listed on the consent agenda. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor. Motion passed.

VII. **Business:**

a. 150 S Mrozek Street -Hammerud Variance Request:

Planning Commission Chair Fett explained to the council the conditions that made the approval unique to that property. A motion to approve the variance as recommended by the Planning Commission was made by councilmember Lhotka-Meyer and seconded by councilmember Oyen. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor. Motion passed.

b. PFA Loan Approvals: Administrator Olinger explained that the city received an 80% grants through the Clean Water Revolving Fund and the Drinking Water Revolving Fund for the Schlieman Avenue project. The documents provided to the council are the loan approval documents for the Public Facilities Authority for closing on July 16th. A motion to approve Resolutions 2024-15 and 2024-16 for the PFA Loans for the Schlieman Avenue Reconstruction Project was made by councilmember Raddatz and seconded by councilmember Enke. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor. Motion passed.

c. Pay Order #1 – Schlieman Avenue Project - Administrator Olinger explained that the contractor has submitted the first pay request for the project as well as the engineering costs that were included in the request. Olinger also gave an update on the project progress. A motion to approve pay order #1 for the amount of \$245,453.75 was made by councilmember Lhotka-Meyer and seconded by councilmember Raddatz. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor. Motion passed.

d. Set Work Session for Police & 2025 Budget: A motion to set a July work session for July 29th at 5:00 pm to discuss the Police Department and the 2025 Budget was made by councilmember Raddatz and seconded by councilmember Enke. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor and motion.

e. Amendment to Ordinance 71.06, trailers on streets: Administrator explained that the current ordinance was very specific and did not cover all trailers. The planning commission has approved and recommended changes to 71.06 (A) and (B). Olinger explained that he will send 2 notices to comply and if not, the police will issue a citation for the trailers. A motion to approve the revisions to city code 71.06 paring trailers and recreation vehicles in residential areas was made by councilmember Raddatz and seconded by councilmember Lhotka-Meter. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor and motion carried.

f. Revised Street/Trail Crack Fill/Seal Coat Project: Administrator Olinger explained that chip sealing of the trail was included in the original quote but it was pulled out. By removing the chip sealing, the budget allowed for Bordson Street to be added to the project and remain within the budget. A motion to approve the revised scope of services to eliminate chips on the trails and add Bordson Street crack fill/seal coat for a total revised cost of \$128,888.66 was made by councilmember Enke and seconded by councilmember Oyen. After call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor and motion carried.

VIII. **Information Items:**

a. 52 Wing Vandalism: Administrator Olinger updated the council on the vandalism at the 52 Wing and that he is working on a plan to limit access to the building. He will send a report to the council on Friday with more information.

IX. **Department & Commission Updates**

X. **Adjournment:** A motion to adjourn the meeting was made by councilmember Oyen and seconded by councilmember Raddatz. After a call for discussion and hearing none, Mayor Koeppe called for a vote. All voted in favor and the motion passed. Meeting was adjourned at 6:36 pm.

Emma R. Haugen, Clerk/Treasurer
(Published 9-4-24 in The Appleton Press)