

**SWIFT COUNTY REGULAR BOARD MINUTES
AUGUST 6, 2024**

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: Administrator Tesa Tomaschett, Auditor-Treasurer Katie Foley, Environmental Service Director Scott Collins, Parks, Drainage, and Wetlands Supervisor Kody Fossum, Trista Nelson, and members of the public.

There were no citizen comments.

Chairman P. Peterson requested two additional items be added to the regular agenda, item (f) Solar & Wind Ordinance Committee and item (g) The Food Hub. Administrator Tomaschett requested to add three steps to item (d) Courthouse basement update 1. Project Plan 2. Water Proof Quote 3. Sublease office rental agreement.

Commissioner Hendrickx moved, and Commissioner E. Pederson seconded to approve the agenda with the requested additions. The motion carried unanimously.

- Consider approving the July 16, 2024, board minutes.
- Consider approving the July 30, 2024, Special Budget Meeting Board Minutes.
- Day Care Grant for Prairie Playhouse Child Care for \$6535.42 for equipment replacement and printer for administration.
- Consider approving MOA between Swift County and the Regents of the University of Minnesota.
- Consider approving Upper MN Valley RDC 2025 Contribution Membership Form County Funding.

Commissioner Rudningen moved, and Commissioner Mahoney, seconded to approve the Consent Agenda. The motion carried unanimously.

Commissioner Warrants are as follows:

299,302.97	County General Revenue
19,216.67	Solid Waste Fund
26,897.36	County Road & Bridge
8,243.93	County Ditches Fund
1,050.00	County health insurance
2,142.50	State Fund

<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare Inc	5,706.38
Alpha Training & Tactics LLC	3,391.36
American Engineering Testing, Inc	2,730.42
Ascherman Oil	2,638.07
Bouwman/Barry	2,000.00
CliftonLarsonAllen LLP	57,041.25
Counties Providing Technology	7,370.00
Countryside Public Health	69,172.00
Dooley Petroleum, Inc.	2,381.17
Election Systems & Software Inc	4,387.61
Esri	5,415.00
Geyer Recycling	6,800.00
Glacial Plains Cooperative	5,351.45
Kerkhoven Banner	3,218.17
OK Tire Store-Motley	10,462.36
Prairie Five Community Action Agency	2,867.50
Rinke Noonan	3,136.00
Soil Conservation Office	8,125.00
Swift County Fair Association	17,000.00
Swift County HRA	44,341.50
University Of Minnesota	20,162.00
Van Heuveln Farm Drainage	2,127.93
VanHeuveln/Kirby	31,095.94

Waste Management Of WI-MN	10,098.09
65 Payments less than 2000	29,834.23
Final Total:	356,853.43

Commissioner E. Pederson moved, and Commissioner Rudningen seconded to approve the Commissioner Warrants, and the Auditor Warrants paid on 7/31/2024. The motion carried unanimously.

Parks, Drainage and Wetlands Supervisor Kody Fossum requested approval from the board to purchase a 2023 Can-Am for the Appleton OHV Park. The repairs necessary for the 2009 Polaris exceed the value. The Polaris has been depreciated out and is ready to be traded off. This is fully out of the 2024 Budget with funds available. The 2023 Can-Am purchase price is \$14,499.00 and the trade-in value for the 2009 Polaris Ranger is \$2,500.00. The total cost that would come out of the 2024 budget is \$13,610.98.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the purchase of a 2023 Can-Am for the OHV Park. The motion carried unanimously.

Commissioner Rudningen on behalf of the personnel committee and staff requested approval of a Grade 16, Step 3 for a Social Worker with experience.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve Grade 16, Step 3 for a Social Worker. The motion carried unanimously.

Auditor/Treasurer Katie Foley came back to the board for discussion on the Refuge Revenue Sharing that was tabled at the July 16, 2024 board meeting. Foley informed the board that the county can use the money from revenue sharing payments for any governmental purpose.

Commissioner Rudningen moved, and Commissioner P. Peterson seconded to amend the motion made at the July 16, 2024 meeting to appropriate the Refuge Revenue Sharing money of \$24,722 to Parks and Drainage for one year and revisit next year. The motion carried unanimously.

Chairman P. Peterson asked for a vote on the original motion from the July 16, 2024 meeting to be amended. The motion was, Commissioner Rudningen moved, and Commissioner P. Peterson seconded to dedicate the funds to the Parks and Drainage Department. The motion carried unanimously.

Administrator Tomaschett addressed the board with the basement update. Tomaschett requested approval for three items of the basement project. 1. project plan, 2. Waterproofing Quote, 3. Sublease Office Rental Agreement.

Tomaschett presented four phases for the basement project; phase one: Move out, Demo, & Mitigate, phase two: Secure/reseal foundation, phase three: waterproofing/tiling, phase four: restore.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve the project plans but not to exceed \$130,000 and to take it out of the General Reserves. The motion carried unanimously.

Tomaschett presented the board with quotes for the basement projects. Minor Drywall quote for phase one \$22,000, no second quote returned to county. Captain Clean will mitigate Extension office at \$160/hr. JW Waterproofing quote for \$49,500 covers phase two and three. No second quote returned for phase two. SafeBasement quote for \$37,890 covers only phase three. Minor Drywall quote for restoring the walls in phase four is \$23,000. Staff will continue to work on quotes for carpet and painting or do inhouse.

Commissioner Mahoney moved, and Commissioner Hendrickx seconded to approve JW Waterproofing and

Concrete quote of \$49,500. The motion carried unanimously.

Tomaschett reported that the staff in the basement will need to be relocated. There would be enough space for everyone at the former Fischer Laser Eye Center.

Tomaschett presented a sublease agreement, which had been reviewed by legal; to rent the office space for four months. The length could be extended if needed.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve of the Sublease with Fischer Laser Eye Center. The motion carried unanimously.

Environmental Services Director Scott Collins request approval for the plan and bid advertisement. Collins stated that the dollar amount out of pocket for the repairs is roughly \$150,000. The Environmental Services Department has budgeted the \$150,000 for 2025 budget.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to approve the plans and bid advertisement with a 1 PM, not 3 PM for bid opening. The motion carried unanimously.

Collins presented the Wind and Solar Ordinance Committee members and requested approval for the final Committee members.

Commissioner Hendrickx motioned to rescind the motion made from July 16, 2024 on the Wind and Solar Ordinance Committee, and E. Pederson seconded to approve the motion. The motion carried unanimously.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to create a Wind and Solar Committee that consists of two Commissioners, Larry Mahoney and himself Eric Rudningen, two Planning and Zoning Committee Members, Nathan Ruka and George Piottor, four staff members as advisory only, Frank Gustafson, Kody Fossum, Tesa Tomaschett, and Scott Collins, three At Large Members, Grant Ascherman, Joe Arnold, and David Nagler. The motion carried unanimously.

Tomaschett asked for a timeline for coming back to the board on the Wind and Solar Ordinance. Collins stated that they will come back in September with an update.

Chairman P. Peterson presented the Food Hub to the board.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to pledge \$25,000 at groundbreaking up to one year with the financial support of other counties. The motion carried unanimously.

Commissioner Rudningen reported on the Prairie Lake Youth Program, Library Board, MNDOT, Quarterly Technology, RDA, Building Committee, and Central MN Radio Board. Commissioner Hendrickx reported on the Building Committee, RDC, Woodland Centers, and PrimeWest. Commissioner Mahoney reported on Woodland Centers, Chippewa River Watershed, Upper Minnesota River Watershed, and PrimeWest meetings. E. Pederson reported on the Historical Society and CPT meetings. P. Peterson reported on Prairie Five, Helping Hands, and Countryside Public Health meetings.

Administrator Tomaschett reported on the Budget, Technology, Human Service Building, Building Committee meetings, and the Merit System.

There was no other business.

Chairman P. Peterson adjourned the meeting at 11:02 AM.

WITNESSED:
P. Peterson, Board Chair

ATTEST:
Tesa Tomaschett, County Administrator
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