

**SWIFT COUNTY REGULAR BOARD MINUTES  
MAY 21, 2024**

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: County Administrator Tesa Tomaschett, Trista Nelson, County Engineer Tyler Baumchen, Parks, Drainage, and Wetlands Supervisor Kody Fossum, and members of the public.

There were no citizen comments.

Chairman P. Peterson asked if there were any changes to the agenda.

Administrator Tomaschett asked for an additional item to the consent agenda, Item (e) MOU Regarding the addition of the Emergency Manager Position to the Union Contract. Commissioner Mahoney asked for a discussion on Wind and Solar to be added to Other Business at the end of the agenda.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the agenda with the two additions. Item (e) MOU Regarding adding the Emergency Manager position to Union Contract to the consent agenda and a discussion on the Wind and Solar added to Other Business on the agenda. The motion carried unanimously.

- Consider approving the May 7, 2024, Commissioner Board Minutes.
- Approve Krisi Baker Daycare Grant for \$1,800 for repairs.
- Consider approving policy updates.
- Resolution 24-05-30: Appointing a County Engineer for a four-year term.
- MOU adding Emergency Management position to Union Contract.

Administrator Tomaschett informed the board that in the board packet, Resolution No. 24-05-30 had an incorrect date in the resolution that she had fixed. Commissioner Rudningen requested a change of wording to the board minutes stating the motion for the Wind and Solar Moratorium failed due to the lack of a second motion.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve the consent agenda with the changes. The motion carried unanimously.

Commissioner warrants are as follows:

182,576.28	County General Revenue
30,128.87	Solid Waste Fund
38,057.22	County Road & Bridge
163.94	Human Services
567.55	County Ditches Fund
461.00	County health insurance

<u>Vendor Name</u>	<u>Amount</u>
Abdo Financial Solutions LLC	6,937.50
Clean Site LLC	6,425.00
Craig's Inc	7,860.00
Dooley Petroleum, Inc.	2,934.25
Glacial Plains Cooperative	3,991.95
H2Over Viewers LLC	15,220.32
Kandiyohi County	2,000.00
Kerkhoven Banner	8,939.65
Lincoln National Corporation	3,015.94
Midwest Machinery Co	22,213.42
Pflipsen Trucking LLC	17,582.56
Pomp's Tire Service	2,208.21
Rinke Noonan	3,254.50

River City Data	19,740.50
Sun Life Financial-246468	2,068.58
Treasurer, City Of Danvers	3,747.32
Tyler Technologies, Inc	4,732.50
VanHeuveln/Kirby	50,050.00
Waste Management Of WI-MN	10,652.09
Widseth Smith Nolting & Assoc Inc	27,416.55
73 Payments less than 2000	30,964.02
<b>Final Total:</b>	<b>251,954.86</b>

Commissioner E. Pederson moved, and Commissioner Rudningen seconded to approve the Commissioner warrants and Auditor Warrants paid on May 10, 2024. The motion carried unanimously.

Prairie Five Meals Director Erick Hedman and Community Specialist Jessica Carter presented the board with an update on the Prairie Five Meals Program.

Otter Tail Big Stone South to Alexandria Project Manager Joshua Humburg provided, the board with an update on the BSSA Project and informed the board that there will be an informational meeting at the Benson High School on Wednesday, June 26, 2024, from 3 PM to 6 PM. There will be an Environmental Assessment Public Hearing on Thursday, June 13, 2024, from 6 PM-8:30 PM at Northside Elementary School in Benson.

Countryside Public Health was scheduled for 10 AM on the agenda so we moved on to item (d) on the regular agenda Consider selling two tandems to the City of Benson.

County Engineer Tyler Baumchen requested approval from the board to sell two 2015 Mack Tandem Trucks to the City of Benson for \$70,000.00 each. Baumchen did state that the trade-in value was \$60,000.00 with tax \$64,125.00 for one and \$60,500.00 with tax \$64,659.38 for the other.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve selling the two Mack Tandem Trucks to the City of Benson for \$70,000.00. Commissioner Hendricks questioned why we were asking for a higher selling price than what we could get otherwise. Baumchen explained that he chose \$70,000.00 so there wasn't any additional cost on the County's end. Chairman P. Peterson called the vote. The motion carried on a 4-1 vote with Commissioner Hendrickx voting no.

Baumchen requested approval for selling the Lowboy trailer on auction to offset the cost of a new backhoe trailer.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve selling the Lowboy trailer on auction. The motion carried unanimously.

Baumchen requested approval to award SAP 076-606-049 pipe replacements and minor grading to Duininck, Inc. with a bid of \$1,522,103.95. The Engineer's estimate was \$1,372,896.45. There were no other bidders that submitted bids.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve Duininck, Inc.'s bid of \$1,522,103.95 for SAP 076-606-049. The motion carried unanimously.

Human Resource Coordinator Marlene Molden requested approval from the board for a new employee social worker to start at Grade 16, Step 3 with an effective date of 5/20/2024. This employee comes with over 20 years' experience and it was brought to the personnel committee and they were in favor of this employee starting at Grade 16, Step 3.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to approve starting new Social Worker Em-

ployee at a Grade 16, Step 3 with an effective date of 5/20/2024. The motion carried unanimously.

Assessor Joe Tschida and Auditor-Treasurer Katie Foley requested approval from the board for property tax abatement on parcel 24-0040-000.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve property tax abatement on parcel 24-0040-000. The motion carried unanimously.

Countryside Public Health Administrator Elizabeth Auch present the board with an update on the 2023 Countryside Public Health Annual Report and the accomplishments in 2023 and also shared the continued work and plans for 2024.

Parks, Drainage, and Wetlands Supervisor Kody Fossum requested approval from the board for Judicial Ditch No. 5 repair and Publish for Bids.

Chairman P. Peterson, I Commissioner Rudningen move to approve the repair for Judicial Ditch No. 5 and for the drainage inspector to solicit for bids under the Drainage Statute 103E.701 Subdiv. 1 to convert 470 LF of the open bottom to tile. Being that it shall be at the same hydraulic capacity of the originally constructed ditch system for it does not serve as a public benefit, prevents silt material from getting into the system, and is a maintenance alleviant. Commissioner Hendrickx seconded. The motion carried unanimously.

Fossum requested approval of the Petition to Abandon Judicial Ditch No. 15 and set a Public Hearing Date.

Chairman P. Peterson, I Commissioner Mahoney move to approve of the Petition for Abandonment of Swift County Judicial Ditch No. 15 in accordance with MN Statute 103E.806 and direct that the administrator and drainage inspector make notice for the hearing at the Commissioner's evening board meeting on June 18th, 2024 at 5 PM. Commissioner Hendrickx seconded. The motion carried unanimously.

The board recessed at 10:31 AM

The board reconvened at 10:41 AM

Commissioner Rudningen reported on the Prairie Lakes Youth Program, Strategic Planning, and Well-Being Committee meetings. Commissioner Hendrickx reported on the Strategic Planning, Health and Human Services, and Woodland Center meetings. Commissioner Mahoney reported on ETO, HRA, and RDA meetings. Commissioner E. Pederson reported on the Adult Mental Health, Safety Committee, and CPT meetings. Chairman P. Peterson reported on the HRA and RDA Strategic Planning, Countryside Public Health, and Solid Waste Building.

Administrator Tomaschett reported on the ETO, Human Service Building, MACA, Safety meetings, and that Land Records received \$300,000 grant through Public Land Survey System. She also presented a first draft of a list of the county's ordinances.

Other business there was a discussion on the Wind and Solar Ordinance and Commissioner Mahoney asked if there could be a workshop to discuss this issue further.

Commissioner Rudningen moved and Commissioner Mahoney seconded to have a Special workshop to discuss just the Wind Ordinance on June 4th, 2024 at 11 AM. The motion carried unanimously.

The board meeting adjourned at 11:26 AM.

WITNESSED:  
Peter Peterson, Chair

ATTEST:  
Tesa Tomaschett, County Administrator  
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