

**SCHOOL BOARD MEETING MINUTES SUMMARY
LAC QUI PARLE VALLEY ISD #2853
MADISON, MN 56256
MARCH 27, 2024
LQPV HIGH SCHOOL MEDIA CENTER**

MINUTES

Boehnke moved, Carmody seconded to approve the minutes of the regular meeting of February 26, 2023 meeting. Motion carried.

RESOLUTION FOR ACCEPTANCE OF GIFTS / DONATIONS / GRANTS

Bjerke moved, Boehnke seconded to adopt the motion dated March 27, 2024 and to accept the donations as presented. Motion carried.

Donor	Received	Amount
Richard & Lisa Warkenthien	Robotics	\$50.00
Home 2 Home	Appleton-Milan Summer Rec	\$500.00
Home 2 Home	Robotics	\$200.00
Home 2 Home	Band	\$200.00
Home 2 Home	Appleton-Milan Elementary	\$200.00
United Prairie Bank	Little Eagles Daycare	\$300.00
Rodney & Pam Weber	Robotics	\$25.00

LQPV FACILITY PROJECTS – NOT PART OF THE NOVEMBER 7 REFERENDUM

Project #	Project Description	Recommended Action	School Board Action
#1	Tree Removal at A-M Elementary <i>Administration requests School Board authorization to proceed with Tree Removal</i> <i>Fund: General Maintenance Fund</i>	Low bidder: Jeremy Michaelson Tree Service \$6,300.00	Motion: Perseke Second: Conn Result: Passed
#2	Update the lighting in the HS/MS Parking Lot <i>Administration requests School Board authorization to proceed with Replacing MS/HS Parking Lot lighting.</i> <i>Fund: General Maintenance Fund</i>	Low bidder: Clemen Electric \$12,503.00	Motion: Perseke Second: Carmody Result: Passed
#3	Painting of locker room lockers vs. Full Locker Replacement (approximately \$150,000) <i>Administration requests School Board authorization to proceed with repair and electrostatic painting of lockers in girls locker room and both boys/ girls' pool locker rooms.</i> <i>Fund: General Maintenance Fund or LTFM</i>	Low bidder: Allied Electrostatic of MN, Inc. \$19,950.00	Motion: Perseke Second: Boehnke Result: Passed
#4	Drain tile for back side of A-M Elementary <i>Administration requests School Board direct further study of this project. A status update will be provided at the April School Board meeting.</i> <i>Fund: To Be Determined but will not be Referendum Funds.</i>	<i>Admin requests School Board awareness of the need for further study of a remedy for this project.</i>	<i>No action requested at this time.</i>
#5	Addition of Four Baskets in MS/HS North Gym <i>Administration is informing School Board that four (4) basket systems are included in Capital Outlay process reviewed in March.</i> <i>Fund: Capital Expenditure Fund</i>	<i>Admin will obtain bids and award project to low bidder.</i>	Motion: Conn Second: Boehnke Result: Passed
#6	Replace Sound System at Renovated Track/Field Complex <i>Administration is informing School Board that Sound System at Track/Field complex is included in Capital Outlay process reviewed in March.</i> <i>Fund: Capital Expenditure Fund</i>	<i>Admin will obtain bids and award project to low bidder.</i>	Motion: Conn Second: Boehnke Result: Passed

CLAIMS

Bjerke moved, Carmody seconded to approve the claims as presented. Motion carried.

March 2024 Board Bills	\$ 273,863.27
February 2024 Manual Checks	\$ 230,479.21
March 2024 Construction Bills	\$ 84,584.80
Total	\$ 588,927.28

OPEB ACTUARIAL VALUATION AGREEMENT – USICG (FORMERLY HILDI, INC)

Conn moved, Boehnke seconded to approve the Post-Employment consulting services from USICG for GASB - 75 for 2024-25 and 2025-26. Motion carried.

LAWN MOVING BIDS FOR SUMMER OF 2024

Perseke moved, Carmody seconded to award the following quotes. Motion carried.

	Appleton-Milan & Bus Garage	MMN
Todd Kranz	\$160.00 / time	No bid

> Appleton-Milan mowing quote to Todd Kranz for April-October 2024.

CONSENT AGENDA

Boehnke moved, Conn seconded to approve the consent agenda with the correction of the of volunteer coaches Mark Halvorson and Chad Galland as volunteer golf. Motion carried.

EMPLOYEE RESIGNATIONS / RETIREMENT

Name	Position	Building	Effective Date
Jacob Hewitt	Little Eagles	MMN	2-21-24
Kim Mitchell	HS Library Aide	HS	End 23-24
Rick Ellingworth	Superintendent	DW	June 30, 2024
Amy Hodenfield	Special Education	A-M	End 23-24
Catherine Pachokas	English	HS	End 23-24

EMPLOYEE LEAVE OF ABSENCE

Name	Position	Building	Effective Date
Anna Hoffmann	Para	A-M	
Catherine Pachokas		HS	April 8, 2024

EMPLOYMENT OF PERSONNEL

Name	Position	Building	Effective Date	Exhibit
Jacob Hewitt	Little Eagles	MMN	2-20-24	
Katie Alers	Little Eagles	MMN	2-20-24	
Zach Gearman	Jr High Track	HS		
Ryan Hill	Special Education	HS	2024-25	
2023-24 Spring Coaches	As amended Mark Halvorson – Volunteer Chad Galland – Volunteer			

REQUEST FOR BOARD APPROVAL OF RETIRE-REHIRE TEACHER CONTRACTS

Name	Position	Building	Effective Date
Janet Larson	1.0 FTE Spec Ed Teacher	MMN	2023-24 & 2024-25
Jody Dahle	.50 FTE Spec Ed SLP	District-wide	2023-24 & 2024-25

REQUEST FOR BOARD APPROVAL OF CONTRACTS FOR THE YEARS SHOWN

Name	Position	Building	Effective Date
Maureen Heinecke	Director of Teaching/Learning	DW	2023-24 & 2024-25
Brenda Domeier	Director of Finance	DW	2023-24 & 2024-25
David Raddatz	Director of Technology	DW	2024-25 & 2025-26
Sue Volk	Payroll/HR Specialist	DW	2024-25 & 2025-26
Lisa Bungarden	Admin Sec/AR Clerk	DW	2024-25 & 2025-26
Kristin Pierce	Transportation Coordinator	DW	2023-24, 2024-25, 2025-26, 2026-27
Rick Ellingworth	Superintendent	DW	2023-2024

Declaration of Excess or Surplus Equipment

a. Hospital Bed

REVIEW / ADOPT UPDATED JOB DESCRIPTIONS

Job Title	Job #	Approval Date
Accounting 1 / Student Activity	110-04	3-25-24
Secretary 3 – Elementary Admin Asst.	050-03	3-25-24
Secretary 3 – High School Activities		
Admin Asst.	050-03	3-25-24
Sectary 3 – High School Counselor		
Admin Asst.	050-03	3-25-24
Secretary 2	050-02	3-25-24

ELL Education Assistant	313-01	3-25-24
Education Assistant	740-01	3-25-24

Elementary Library Aide	620-02	3-25-24
High School Media Aide	620-01	3-25-24

RE-SCHEDULE MAY 2024 SCHOOL BOARD MEETING

Conn moved, Boehnke seconded to re-schedule the May 2024 School Board Meeting to **Thursday, May 23, 2024 @ 7:00 a.m.** Motion carried.

Scott Conn, Clerk

SC/lb

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