

**SWIFT COUNTY REGULAR BOARD MINUTES
DECEMBER 17, 2024**

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: Administrator Tesa Tomaschett, County Attorney Danielle Olson, Assistant County Attorney Frank Gustafson, Auditor/Treasurer Katie Foley, County Engineer Tyler Baumchen, HR Marlene Molden, Trista Nelson, and members of the public.

There were no citizen comments.

Chairman P. Peterson asked if there were any changes or additions to the agenda. Commissioner E. Pederson requested switching items (e) and (g) on the Regular Agenda. Item (e) Consider approving Resolution 24-12-50: Adopting Swift County 2025 Final Budget and Levy, and item (g) Consider approving Resolution 24-12-48: Setting Swift County Board of Commissioners Salaries for 2025. Administrator Tomaschett informed the board that Tesa Melvin was unavailable today, so she recommended moving item (a) Review of non-union positions by David Drown & Associates on the Regular Agenda to the January 7, 2025 board meeting. Also, Dan Enderson was unable to attend, Tomaschett asked the board if they wanted to keep item (b) Consider approving board members Grant Herfindahl and Dan Enderson for a two-year term at the SCBH on the regular agenda for approval and at the January 7, 2025 board meeting Enderson would come to give his update on the SCBH Board.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve the agenda with items (e) and (g) switched on the Regular Agenda and leaving all the other items as they appear on the agenda.

HR Coordinator Molden asked the board if they could add the MOU for Human Service AFSCME Union Group to item (c) Consider approving MOU with AFSCME Courthouse, AFSCME Highway-Environmental Services of the Consent Agenda.

Commissioner Rudningen amended his motion to add the Human Service AFSCME union group to item (c) on the Consent Agenda. Commissioner E. Pederson seconded the amended motion. The motion carried unanimously.

- Consider approving the November 19, 2024, board meeting minutes.
- Consider approving the December 3, 2024, board meeting minutes.
- Consider approving MOU with AFSCME Courthouse, AFSCME Highway-Environmental Services, and AFSCME Human Services union groups on the severance payout for 2025.
- Consider approving Resolution No. 24-12-51: Authorize the Auditor/Treasurer to pay year-end warrants.
- Consider Approval of 2025 Guardianship Care and Consulting Contract.
- Consider approval of 2025 Divine Homes SILS Contract.

Commissioner Mahoney requested to pull item (f) Consider approval of 2025 Divine Homes SILS Contract from the Consent Agenda for discussion.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the Consent Agenda by removing item (f) Consider approval of 2025 Divine Homes SILS Contract. The motion carried unanimously.

Commissioner Mahoney questioned the handwritten changes that were made in the 2025 Divine Homes SILS Contract, County Attorney Olson informed the board that the contract she received didn't have the changes. Hendrickx suggested asking Human Service Director Catie Lee to verify the reasoning for the changes and to come back to it later in the meeting.

147,471.01	County General Revenue
22,761.66	Solid Waste Fund
394,698.35	County Road & Bridge
436.00	County health insurance

<u>Vendor Name</u>	<u>Amount</u>
American Solutions For Business	2,793.48
Ascherman Oil	2,531.30
Counties Providing Technology	7,370.00
Duininck Inc	307,105.07
Forum Communications Printing	2,994.61
John Riley Construction Inc	70,217.15
Lincoln National Corporation	3,054.61

MN Counties Intergovernmental Trust	10,861.00
MNCCC Lockbox	20,269.01
Pflipsen Trucking LLC	13,768.00
Powerplan	2,306.79
Sun Life Financial-246468	2,068.01
Tritech Software Systems	50,699.83
University Of Minnesota	20,162.00
Waste Management Of WI-MN	7,833.85
84 Payments less than 2000	41,332.31
Final Total:	565,367.02

Commissioner E. Pederson moved, and Commissioner Mahoney seconded to approve the Commissioner Warrants and Auditor Warrants paid on 12/10/2024. The motion carried unanimously.

Commissioner Rudningen made a motion and Commissioner Hendrickx seconded to open the Public Hearing for the 2nd reading of the Cannabis Ordinance at 9:11 AM. The motion carried unanimously.

Chairman P. Peterson asked for public comment.

Appleton City Administrator John Olinger and Appleton business owner Jennifer Weetz presented the board with questions and concerns regarding the County Cannabis Ordinance.

There was a lengthy discussion on the Cannabis Ordinance. Administrator Tomaschett recapped from the discussion that there were disagreements on the jurisdiction, minimum lot size, and the process for compliance checks, fines, and fees.

Chairman P. Peterson called for a motion to close the Public Hearing: 2nd Reading of the Cannabis Ordinance. Commissioner Mahoney moved to close the Public Hearing at 9:50 AM, and Commissioner Rudningen seconded. The motion carried unanimously.

Commissioner Mahoney moved to leave in Section 1: Subdivision 2-Authority & Jurisdiction in the Cannabis Ordinance to add the fines and penalties from the Tobacco Ordinance and to bring the Cannabis Ordinance back to the board at the January 7, 2025 meeting. Commissioner Rudningen seconded the motion.

Commissioner Rudningen offered an amendment to Commissioner Mahoney's motion by adding the removal of the square footage requirement. Commissioner Hendrickx seconded the amended motion made by Commissioner Rudningen. The amended motion carried unanimously.

Chairman P. Peterson called for a vote on Commissioner Mahoney's motion that was seconded by Commissioner Rudningen to leave in Section 1: Subdivision 2-Authority & Jurisdiction in the Cannabis Ordinance to add the fines and penalties from the Tobacco Ordinance and to bring the Cannabis Ordinance back to the board at the January 7, 2025 meeting and to add the removal of the square footage requirement. The motion passed on a 3-2 vote with Commissioners Mahoney, E. Pederson, and Rudningen in favor and Chairman P. Peterson and Commissioner Hendrickx against.

On the Regular Agenda, the Commissioners had a brief discussion on item (a) Review of non-union positions by David Drown & Associates.

Commissioner E. Pederson moved, and Commissioner Mahoney seconded to table item (a) Review of non-union positions by David Drown & Associates, until the January 7, 2025, board meeting. The Motion passed on a 4-1 vote with Chairman P. Peterson voting against.

Chairman P. Peterson requested approval of members Grant Herfindahl and Dan Enderson for a two-year term on the SCBH Board.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve members Grant Herfindahl and Dan Enderson for a two-year term on the SCBH Board. There was a brief discussion and Administrator Tomaschett informed the board that Enderson plans to attend the January 7, 2025, meeting to give an update. The motion carried unanimously.

County Engineer Tyler Baumchen requested approval of Resolution No. 24-12-47 for the Final Payment of \$70,217.15 to Riley Construction, Inc. for – SAP 076-615-012 and approval of the 2025-2029 Road and Bridge Improvement Plan.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to approve Resolution No. 24-12-47 for the Final Payment of \$70,217.15 to Riley Construction, Inc. for – SAP 076-615-012. The motion carried unanimously.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve the 2025-2029 Road and Bridge Improvement Plan. The motion carried unanimously.

Item (e) Consider approving Resolution No. 24-12-48: Setting Swift County Board of Commissioners Salaries for 2025. Administrator Tomaschett informed the board that the 4.5% increase follows the contract that is in place.

Commissioner Hendrickx moved, and Commissioner E. Pederson seconded to approve Resolution No. 24-12-48: Setting Swift County Board of Commissioners Salaries for 2025. There was a brief discussion. The motion carried on a 4-1 vote with Commissioner Mahoney voting against.

Item (f) Consider approving Resolution No. 24-12-49: Adopting 2025 Salaries for Currently Elected Officials.

Commissioner Mahoney moved to approve Resolution No. 24-12-49: Adopting 2025 Salaries for Currently Elected Officials as presented. Chairman P. Peterson called for a second three times, there was no second to the motion. The motion fails due to lack of a second.

Commissioner E. Pederson motioned to increase the salaries for both the County Attorney and Sheriff by 4.5% which is consistent with all the other County Employees. Commissioner Mahoney seconded the motion. Administrator Tomaschett questioned if the \$4,700 is included in the motion. E. Pederson clarified that the \$4,700 back pay for the sheriff for temporary EMS position. was not part of his motion. Commissioner Rudningen suggested raising the County Attorney's salary to a total of 7.5% bringing her salary to \$129,317 and leaving the Sheriff's Salary and the contracted COLA at a 4.5% increase.

Commissioner Hendrickx motioned to amend increasing the County Attorneys salary to 7.5%. Commissioner Rudningen seconded the amendment. The motion failed on a 2-3 vote with Commissioner's Mahoney, E. Pederson, and Chairman P. Peterson against.

Chairman P. Peterson called for a vote on the regular motion made by Commissioner E. Pederson and seconded by Commissioner Mahoney to increase the salaries for both the County Attorney and Sheriff by 4.5% which is consistent with all the other County Employees and level out the \$4,700 back pay for the sheriff for temporary EMS position. The vote passed on a 3-2 vote with Commissioner's Mahoney and Rudningen voting against.

The board had a brief discussion of the 2025 Final Budget and Levy.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve Resolution No. 24-12-50: Adopting Swift County 2025 Final Budget and Levy. The motion carried unanimously.

Administrator Tomaschett asked if they could go back to item (f) Consider approval of 2025 Divine Homes SILS Contract, of the Consent Agenda after receiving confirmation from Human Service Director Catie Lee that the vendor changed the language and signed it after she had sent the contract to legal.

Commissioner Mahoney motioned to table item (f) Consider approval of 2025 Divine Homes SILS Contract, of the Consent Agenda and have a clean version presented. Commissioner Rudningen seconded the motion. The motion carried unanimously.

Chairman P. Peterson reported on AMC Conference and Countryside Public Health. Commissioner E. Pederson reported on the Joint Ditch meeting, Historical Society, Safety Committee, and HRA/RDA meetings. Commissioner Mahoney reported on the PrimeWest, AMC Conference, Pomme de Terre Watershed, Renewable Energy, and the Work Force meetings. Commissioner Hendrickx Reported on the PrimeWest, 6W Corrections, and the AMC Board meetings. Commissioner Rudningen handed out the Prairie Lakes Youth Audit to the board and reported on 6W Corrections, MCIT, AMC Conference, and Renewable Energy meetings.

Administrator Tomaschett Reported on AMC, Human Services Building, Building Committee, ARPA, Safety Committee, Renewable Energy, and Per Diems.

Other Business

Assistant County Attorney Frank Gustafson presented to the board the discussion on committee minutes. Administrator Tomaschett informed the board that the discussion of committee minutes is on the agenda for the policy committee that is scheduled for January 21, 2025.

The board meeting adjourned at 11:53 AM.

WITNESSED:
Peter Peterson, Chair of the Board

ATTEST:
Tesa Tomaschett, Clerk of the Board

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