

SWIFT COUNTY REGULAR BOARD MINUTES JANUARY 2, 2024

Interim County Auditor Tesa Tomaschett called the organizational meeting to order at 9:00 AM with all Commissioners present.

Interim Auditor Tomaschett asked for nominations for Chair of the Board. Commissioner Hendrickx nominated Commissioner P. Peterson. Interim Auditor Tomaschett asked for additional nominations.

Commissioner Rudningen moved nomination and cease and a unanimous ballot be cast. The motion carried unanimously and Commissioner P. Peterson was named Board Chair for 2024. (Resolution No. 24-01-01)

Interim Auditor Tomaschett asked for nominations for Vice Chair of the Board. Commissioner Hendrickx nominated Commissioner Rudningen. Interim Auditor Tomaschett asked for additional nominations.

Commissioner E. Pederson moved nomination and cease and a unanimous ballot to be cast. Chairman P. Peterson seconded. The motion carried unanimously and Commissioner Rudningen was named Board Vice Chair for 2024. (Resolution No. 24-01-02)

Interim Auditor Tomaschett turned the meeting over to Chairman P. Peterson.

Chairman P. Peterson asked for citizen comments.

There were none.

Chairman P. Peterson removed item (c) 2024 Custodial Contract for Nicole Norby from the consent agenda. There were no other changes to the agenda.

Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve the agenda. The motion carried unanimously.

- Consider approving the December 19, 2023, board minutes.
- Consider approving the Affordable Housing Agreement between Swift County and the Swift County HRA.
- 2024 Contract for Ger's Paralegal- Guardianship Services.
- Posted licenses, Fees, and Service Charges for 2024.
- 2024 Adoption Services Contract with Sara Barber.
- Consider approving the Purchase of Service Agreement for the transportation of children and youth in foster care placement.

Commissioner Hendrickx moved and Commissioner Mahoney seconded to approve the Consent Agenda. The motion carried unanimously.

Commissioner E. Pederson and Commissioner Rudningen seconded to approve the Commissioner Warrants and review Auditor Warrants. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the December 29, 2023 paid warrants. The motion carried unanimously.

Commissioner warrants are as follows: Revenue: \$101,187.58; Solid Waste Fund: \$22,509.61; County Ditches Fund: \$15,540.00; which includes the following bills over \$2,000: Alpha Training & Tactics, LLC.: \$2,591.42; American Door Works: \$12,094.00; Association of Minnesota Counties: \$14,865.00; CDW Government, Inc.: \$2,794.18; Houston Engineering, Inc.: \$20,713.72; University of Minnesota: \$19,670.25; Van Heuveln General Contracting, Inc.: \$44,090.00; Waste Management of WI-MN: \$9,533.67.

Administrator Tomaschett introduced Micah Revell with Dooley's Petroleum.

Micah Revell requested approval from the board to have a joint meeting with the Public Utilities Commission for discussion on a natural gas pipeline that will go through Swift County.

Commissioner Rudningen moved and Commissioner E. Pederson seconded to do a joint meeting with the Public Utilities Commission on January 30th at 6 PM at McKinney's for our portion of the public information for this pipeline. The motion carried unanimously.

Vicki Holthaus and Annette Storm with Abdo Financial Solutions presented to the board the Process Evaluation Board Review, findings, and recommendations for the next step for Swift County's finance plan. The board asked that a work plan be presented in 60 days.

Parks, Drainage, and Wetlands Supervisor Kody Fossum presented to the board Rinke Noonan's Attorney Fee Schedule for 2024.

Parks, Drainage, and Wetlands Supervisor Kody Fossum requested approval from the board to purchase a one-ton pickup that is used off the lot at the lowest bid.

Commissioner Hendrickx moved and Commissioner Mahoney seconded to purchase a one-ton pickup. The motion carried unanimously.

Housing and Redevelopment Authority Director Leanna Larson requested approval from the board to end the current Lease Agreement and sign the new Lease Agreement for Prairie Five.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to end the current Lease Agreement and sign a new Lease Agreement. The motion carried unanimously.

Property and Public Services Director Joe Tschida requested approval from the board for property tax abatement on parcel 21-0014-200 due to a clerical error.

Commissioner Hendrickx moved and Commissioner Mahoney seconded to approve property tax abatement on parcel 21-0014-200. The motion carried unanimously.

Property and Public Services Director Joe Tschida requested approval from the board for Resolution No. 24-01-14 and Resolution No. 24-01-15 for the City of Appleton to acquire parcel 22-0900-000 and parcel 22-0006-000 and implement authorized public use.

Commissioner Hendrickx moved and Commissioner E. Pederson seconded to approve Resolution No. 24-01-14. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Mahoney seconded to approve Resolution No. 24-01-15. The motion carried unanimously.

Administrator Tomaschett requested approval of the organizational meeting items.

Commissioner Rudningen moved and Commissioner Mahoney seconded to approve Resolution No. 24-01-03 to appoint Dr. A Quinn Strobl as the County Medical Examiner for 2024 and may be supported by the Anoka County Staff in the Anoka County Medical Examiner's Office. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve Resolution No. 24-01-04 adopting the 2024 Board Committee Representatives, Advisory Committee Representatives, and Joint Ditch Board Representatives as. The motion carried unanimously.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Resolution No. 24-01-05 setting the Swift County Board meetings as follows: 1st Tuesday of the month at 9:00 AM and 3rd Tuesday of the month at 9:00 AM, with these exceptions: June 18,

The 2024 meeting will be moved from 9:00 AM to 5:00 PM for the Board of Equalization; and the December 3, 2024 meeting will be moved from 9:00 AM to 5:00 PM and 6:00 PM for the TNT meeting. Swift County Board of Commissioner's meeting will be held at 301 14th St N in Benson, Minnesota. The board will also hold the following special meeting: Tuesday, December 31, 2024, at 9:00 AM for the end of the year. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Mahoney seconded to approve Resolution 24-01-06 Adopting a New Mileage Rate for 2024 from 65.5 cents per mile to 67 cents per mile. The motion carried unanimously.

Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve Resolution No. 24-01-07 adopting 2024 official newspaper. The 2024 primary official newspaper for Swift County shall be the Kerkhoven Banner and the secondary official newspaper shall be the Monitor-News. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve Resolution No. 24-01-08 for the County Sheriff, County Attorney, and County Commissioners as the Elected Officials designated to attend the annual conferences for their offices. The motion carried unanimously.

Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve Resolution No. 24-01-09 for the 2024 bounties as follows: Beaver bounty of \$100.00 for beavers (in or out of season) in designated ditches only with the approval of the Parks and Drainage Supervisor and/or County Engineer. Pocket gopher bounty paid to the township as \$3.00 per gopher when the township pays a minimum of \$5.00 per gopher or \$2.00 per gopher when the township is less than \$5.00 per gopher. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Mahoney seconded to approve Resolution No. 24-01-10 allocating the cost of the County Attorney's services to Human Services to the Social Welfare Fund. The motion carried unanimously.

Commissioner Rudningen moved and Commissioner E. Pederson seconded to approve Resolution No. 24-01-11 setting the corporate signatures for 2024. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve Resolution No. 24-01-12 for the designation of corporate depositories for 2024. The motion carried unanimously.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Resolution No. 24-01-13 Workers' Compensation Coverage for Elected Officials. The motion carried unanimously.

Chairman P. Peterson addressed the board about Resolution No. 24-01-04 that Countryside Public Health needs to have a Swift County Commissioner for an alternate. Commissioner E. Pederson volunteered to be the alternate for Countryside Public Health.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to amend Resolution No. 24-01-04 vote. The motion carried unanimously.

Chairman P. Peterson reported on the Small Cities Grant. Commissioner Hendrickx reported on the Woodlands Centers Meeting. Commissioner Rudningen reported on the Prairie Lakes Youth Program, Emergency Service Radio Board, and Pioneerland Library meetings. Commissioner E. Pederson didn't have any meetings to report on. Commissioner Mahoney reported on the Woodlands Centers meeting.

Administrator Tomaschett reported on the year-end process and the ARPA meeting.

Chairman P. Peterson adjourned the meeting at 10:40 AM.

WITNESSED:
Peter Peterson, Chair of the Board

ATTEST:
Tesa Tomaschett, County Administrator
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