

**APPLETON CITY COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 8, 2023**

Pursuant to due call and notice thereof, the regular meeting of the City Council of Appleton was held on Wednesday, November 8th, 2023 in the Council Chambers at the Appleton Civic Center.

Council Members Present in Chambers: Justin Koepp, Stacey Raddatz, Al Oyen, Vanessa Lhotka-Meyer & Dan Enke

Council Members Absent: None

City Staff Present in Chambers: John Olinger – Interim City Administrator & Emma Haugen – Clerk/Treasurer

Public Present in Chambers: Duane Hodge, Mitch Fett, Steve Mlnarik, Pat Krebs, Richard Krebs, Rev. Herbert Rontunda & John Pfaff

Mayor Koepp called the meeting to order at 6:00 p.m.

II. **Pledge of Allegiance was recited by the Council and the public**

III. **Additions or Corrections to the Agenda:** None

IV. **Public Forum:**

a. Steve Mlnarik spoke about alley encroachment and high use in the alley behind his property

V. **Public Hearing/Presentations**

a. Purple Heart City Proclamation: Duane Hodge from the Minnesota Purple Heart Community group addressed the council about the nomination that was made to declare Appleton a Purple Heart City and the process to be recognized as one.

VI. **Consent Agenda:** A motion was made by councilmember Oyen and seconded by councilmember Raddatz to approve the items listed on the consent agenda. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor. Motion passed.

VII. **Business:**

a. **Magney Construction Settlement:** Administrator Olinger reviewed where in the process the City is with settling with Magney Construction and that a condition of completing the few items left on the punch list. A motion to approve the settlement agreement with Magney Construction for the final pay request of \$96,731.27. on condition the punch list items be resolved was made by councilmember Lhotka-Meyer and seconded by councilmember Enke. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and motion carried.

b. **Advisory Commission Appointments, Meeting Times & Frequency:** Administrator Olinger listed the appointments to be considered as well as additions of Mr. Jim Masee to the finance committee and Mr. Eddie Massey to the Economic Development Authority. A motion to approve the names as listed and approve meetings as set out was made by councilmember Lhotka-Meyer and seconded by councilmember Raddatz. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and motion carried.

c. **Library Pay Request #14:** Administrator Olinger presented to council the pay request and listed the four items left on the punch list for completion of the project. A motion was made by councilmember Raddatz and seconded by councilmember Enke to approve pay request #14 for \$3,701.80. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and motion carried.

d. **Set Dates for 2024 Budget Work Session, 2024 Street & Wastewater Projects and Special Meeting to Certify Election Results:**

i. A motion to set the special meeting date for Street & Wastewater Project and certify election results for November 15th at 5:00 pm was made by councilor Enke and seconded by councilor Raddatz. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and motion carried.

ii. A motion to set the date for the 2024 Budget for November 14th at 5:00 p.m. was made by councilor Enke and seconded by councilor Raddatz. After call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and motion carried.

VIII. **Information Items**

IX. **Adjournment:** A motion to adjourn the meeting was made by councilmember Enke and seconded by councilmember Raddatz. After a call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and the motion passed. Meeting was adjourned 6:35 p.m..

Emma R. Haugen, Clerk/Treasurer