

# SWIFT COUNTY REGULAR BOARD MINUTES OCTOBER 17, 2023

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: County Administrator Tesa Tomaschett, Trista Nelson, Human Service Director Catie Lee, Environmental Services Director Scott Collins, Swift County Engineer Tyler Baumchen, Parks, Drainage, and Wetlands Supervisor Kody Fossum, Wold Architects and Engineers Joel Dunning-AIA, LEED AP, and members of the public.

For citizen comments, Bruce Lachmiller addressed the board about a snow fence issue by his property. County Engineer Baumchen had resolved Bruce's concern by purchasing a snow fence to be put up by his property.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve the agenda with a change to the Regular Agenda to move item (c) Johnson Dairy Properties, LLP Conditional Use Permit request to before item (a) Building presentation from Wold Architects and Engineers. The motion carried unanimously.

- Consider approving the October 17, 2023, board minutes.
- Consider approving the 2024 Contract for Woodland Centers Purchase of Service.
- Consider approval of the 2024 Lutheran Social Services contract for home base services.
- Consider approval of the amended version of the 2/21/23 Des Moines Valley Health and Human Services Fiscal Host Agent Master agreement for the SW18 Mental Health Initiative.
- Consider approving Resolution No. 23-10-46 Amended Resolution No. 23-05-27 and 23-08-23 2023 Corporate Signatures.

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve the Consent Agenda. The motion carried unanimously.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to approve the Commissioner Warrants and Issued Auditor Warrants. The motion carried unanimously.

Commissioner warrants are as follows: Revenue: \$272,321.48; Solid Waste Fund: \$73,269.46; County Road and Bridge: \$43,925.71; Human Services: \$259.10 County Ditch Fund: \$26,094.07; County health insurance: \$436.00; Townships & Cities Fund: \$2,100.00; which includes the following bills over \$2,000; Abdo Financial Solutions, LLC.: \$27,320.00; Advanced Correctional Healthcare, Inc.: \$5,333.25; Albany Recycling Center: \$2,416.36; American Welding & Gas, Inc.: \$7,403.50; Appleton Press: \$2,594.22; Bituminous Paving, Inc.: \$3,762.86; CliftonLarsonAllen, LLP: \$10,605.00; Counties Providing Technology: \$7,197.00; David Drown Associates, Inc.: \$8,000.00; H.T.C., Inc.: \$2,456.95; H2Over Views, LLC.: \$52,724.21; Joann Schnitzler & Thonvold Excavating: \$16,000.00; Lincoln National Corporation: \$2,791.07; Michael Schnitzler & Thonvold Excavating: \$15,000.00; Nelson Auto Center: \$86,889.00; Pflipsen Trucking, LLC.: \$13,647.30; Pomp's Tire Service: \$3,468.49; Soil Conservation Office: \$2,451.27; Stevens County Highway Department: \$5,184.20; Sun Life Financial-246468: \$2,356.30; Tom's Service: \$2,737.76; Treasurer, City of DeGraff: \$2,100.00; University of Minnesota: \$24,360.46; Us AutoForce: \$2,576.00; Van Heuveln General Contracting, Inc.: \$31,395.00; Waste Management of WI-MN: \$22,122.42; Weber/Dawn: \$3,100.00; West Central Communications: \$9,946.92; Yellow Medicine County Jail: \$2,896.82; Ziegler, Inc.: \$3,032.01. The motion carried unanimously.

Environmental Service Director Scott Collins requested approval for Johnson Dairy Properties, LLP Conditional Use Permit. Johnson Dairy Properties, LLP is located in Pillsbury Township in Swift County. Commissioner Rudningen addressed the board with a correction to the Conditional Use Permit number. The correct Conditional Use Permit number is 6290.

Commissioner Rudningen moved and Commissioner Hendrickx seconded to approve Conditional Use Permit Number 6290. Commissioner Hendricks asked for clarification as to what the additional Condition is that was not in the board packet. Commissioner Rudningen read the added condition to be number nine, The Water Appropriation permit will be up-

dated to reflect the projected expansion's use of water. The motion carried unanimously.

Wold Architects and Engineers Joel Dunning-AIA, LEED AP presented to the board the construction documents completion for the Human Service addition. Wold Architects and Engineers is requesting approval to start the process of seeking bids for the project.

Commissioner Hendrickx moved and Commissioner Rudningen seconded to start the bids for the addition to the Health and Human Service building as presented. The motion carried on a 3-2 vote with Commissioners E. Pederson and Mahoney voting against.

Administrator Tomaschett requested approval from the board to extend the contract proposal with Abdo Financial Solutions until February 2024. The Finance Manager resigned and Abdo Financial Solutions would be a great benefit to the County to help get through the year-end reports.

Commissioner E. Pederson moved and Commissioner Hendrickx seconded to approve extending the contract proposal with Abdo Financial Solutions until February 1, 2024, with one Manager on site one day a week, and if there are heavier work weeks there are extra resources available. The board will not move forward at this time with the long-term planning. The motion carried unanimously.

Parks, Drainage, and Wetlands Supervisor Kody Fossum presented to the board the 2024 Swift County Drainage Levy Assessment.

Commissioner Rudningen moved to approve the 2024 Swift County Drainage Levy Assessment. Kody stated that this Levy was just the preliminary levy and would be back at a later meeting for approval. Commissioner Rudningen withdrew his motion. Kody updated the board that Part 1. the public land owners meeting is set for 9 AM on November 21, 2023, at Track Bar and Grill. The board discussed having two Commissioners at the public hearing and having the meeting at a later start time of 10 AM. Public notices will be posted.

HRA and RDA Director Leanna Larson requested approval from the board to write off the Appleton Meat Market debt.

Commissioner Hendrickx moved and Commissioner E. Pederson seconded to write off the Appleton Meat Market debt. The motion carried unanimously.

Veteran's Service Officer David Barrett requested approval from the board of Resolution No. 23-10-45 Supporting Operation Green Light for Veterans. Swift County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 6th through November 12th, 2023.

Commissioner Rudningen moved and Commissioner Mahoney Seconded to approve Resolution No. 23-10-45 Supporting Operation Green Light for Veterans. The motion passed unanimously.

Human Service Director Catie Lee presented to the board the SW18 Initiative reserves. SW18 is requesting \$20,000 from each entity apart of SW18. Catie stated she reached out to the organization and stated this seems unfair and should be done on a percentage basis like everything else they do. SW18 will take this idea back to the committee to discuss further.

Commissioner Rudningen reported on the Well-Being meeting. Commissioner Hendrickx reported on the 6W Corrections, PrimeWest, RDC on Strategic Planning, and the Building Committee meetings. Chairman P. Peterson reported on 6W Corrections and the Policy Committee meetings. Commissioner E. Pederson reported on Minnesota Southwest Mental Health, and Soil Water Conservation meeting. Commissioner Mahoney reported on PrimeWest and Pomme de Terre Watershed meetings.

Administrator Tomaschett reported on the MACA-MCHMA Fall Conference, Enhancing the Organization, Highway Building Committee, and Investment Broker meetings. Administrator Tomaschett also reported on being the guest speaker at the Historical Society Brown Bag Luncheon.

There was no other business.

Chairman P. Peterson adjourned the meeting at 11:02 AM.

WITNESSED:

Peter Peterson, Chair of the Board

ATTEST:

Tesa Tomaschett, County Administrator

(11-15-1c)